

Report to Council

Author: Jane Carter, Clerk to the Council

Date: 9 February, 2022

Item 10– Appendix 3		Correspondence Report		
Date	From/To	Subject	Summary	Action Required/Undertaken
30.1.2022	Website contact form	State of playground bench	Photos of damage to bench and concerns now dangerous	Groundskeeper instructed to remove damaged areas and tape up. Item added to February agenda for discussion
27.1.22	'Utility Aid	Utility contracts	Offer of brokerage service for renewal of utility contracts	To consider whether any action required.
27.1.22	Highways	Road Closure	Temporary Road Closure of Hockley Lane Ettington 7.3.22-9.3.22	For information. Add to website
Various	Various	Platinum Jubilee	Idea for celebrations and commemoration	To consider whether any action required
12.1.2022	SDC	LGA Code of Conduct	To confirm if EPC has adopted new code and training needs.	For information. Clerk to monitor
14.1.2022	GoPlastic	Planters delivery and address	Arranging delivery towards end w/c March 7	Clerk to confirm. Nominated person to take delivery

- 2 Action: The Council are asked to:
- 2.1 Review and note the content of the report
 - 2.2 To ask for further detail if required
 - 2.3 To discuss/agree any action +